

**Arcadia Neighborhood Association  
Community Board Meeting - Minutes  
Arcadia Elementary School Library  
December 13, 2017**

- 1) **Call to Order:** 6:32pm
- 2) **In Attendance:** Jeff Carroll, James Robinson II, Philip Rose, David Anderson, Hans Engelke, Rex Brueggemann, Grace Gheen, Courtney Roberts
- 3) **October & November 2017 Minutes Approval:** deferred for quorum
- 4) **Meeting Day Change Confirmation:** J. Carroll will contact Arcadia elementary regarding November vote to move board meetings to the third Tuesday of the month starting in February 2017
- 5) **By Laws:** Reviewed by all board members. No motion to update.
- 6) **Retaining Wall Update: Yvonne Wright** reported that, "After a recent meeting, the City Engineer has decided to hire a contractor to make repairs to the retaining walls along W. Michigan in spring 2018. The City owns the walls, but were going to hold the property owners responsible for maintenance and repairs (much like curb lawns) however, to ensure that the walls are properly repaired and remain uniform in appearance, the City has decided to take care of them. All property owner previously cited have been notified." Website and Facebook posts with City's decision to be made.
- 7) **Munchie Mart** – The City Planner reported to Munchie and the ANA that the City will not engage in Contract Zoning, which is a form of land use regulation in which a local zoning authority accommodates a private interest by rezoning a district or a parcel of land within that district to a zoning classification with fewer restrictions based on an agreement that the property owner abide by certain conditions or limitations imposed by the zoning authority for that parcel. Source Wikipedia)
- 8) **Meeting Report – Katie Riley** (City Neighborhood Activator, Nov. 30, 2017) – David Anderson reported that David, Paul, Rex and Jeff met with Katie who is brand new to the position, will be our contact for neighborhood planning and she took a status report regarding the ANA progress on the Neighborhood Planning process.
- 9) **Meeting Set – Commissioner Knott**, City Planner, City Zoning Administrator, ANA (415 Stockbridge, 1pm Dec. 19, 2017)
- 10) **Neighborhood Planning Process** (page 101-105 of the Kzoo 2025 Master Plan)
  - a) **Review 2005 Arcadia Plan** – all agree that the plan was not strictly adhered to. Rex B. expressed an interest in working with Kales board members and previous ANA board members to reconcile the 2005 Plan to what is being built at Walden Woods. Rex expressed a passion for this area of Arcadia.
    - i) **Motion:** J. Carroll motioned that an Open Space Committee be formed with Rex B. as chairman. The initial objective is to reconcile 2005 to reality. Subsequently, the committee can be used to address open space/parks in the neighborhood plan. Motion second by James R.; all in favor.
  - b) **Goals**
    - i) Who to solicit from – device a survey to be used first with residents and then other coalition members as appropriate
    - ii) How to solicit (medium and format) – by minimal question survey to be administered via Survey Monkey like service, door to door (mail in), and at board meetings
    - iii) When to solicit – as soon as possible but after the City has been contacted for advice and resource help
    - iv) Committees Assigned – J. Carroll confirmed board members commitment to lead committees based on top priorities exposed by survey
  - c) **Coalition** – The Work Group/Coalition will further develop as the planning process progresses
    - i) Walden Woods
    - ii) WMU – Bob Miller
    - iii) Kalamazoo College – Dana Jansma
    - iv) KPS School – Principle Socha and PTA
    - v) KPS Safety – Officer Dylan Dylan Vandenberg
    - vi) Drake/W. MI Intersection
    - vii) Munchie Mart – Andrea Sanada
    - viii) Arboretum Way (Bank or Daycare)
    - ix) Church
    - x) New Friends Assisted Living
- 11) **All Neighborhood Meeting (Dec. 5, 2017)** – Rex Attended in Jeff's absence. Reported the City explained the planning process and provided education on accessing census data.
- 12) **Adjourned:** 7:47pm